

*Adopted February 7, 2017*

## **524.1 Bring Your Own Device (BYOD) Policy**

### **I. Purpose**

The purpose of this policy is to set expectations for appropriate use of existing and emerging technologies which students may possess, including but not limited to cellular phones and other personal electronic devices capable of recording and/or transmitting data or images.

### **II. General Statement of Policy**

The St. Anthony/New Brighton School District holds high expectations for student behavior, academic integrity and responsible use of technology. Students who possess and/or use such technology devices at school, on school buses or school sponsored events shall demonstrate the greatest respect for the educational environment and the rights and privacy of all individuals within the school community. State laws provide employees and students with certain privacy rights. Students' actions during the school day, in class and at school are considered private under state and federal laws and shall not be recorded or shared without consent of the individual.

### **Definitions**

- Device
  - A "device", as part of this protocol, is a piece of privately-owned and/or portable electronic handheld technology that includes but is not limited to emerging mobile communication systems and smart technologies, laptops, notebooks, tablets, eReaders, smartphones, and any technology that can be used for wired or wireless internet access, word processing, image capture/recording, sound recording and information transmitting, receiving, and storing.

### **III. Standards for Responsible Use at School, On Buses or at School Activities**

#### **A. Respect for the educational environment**

1. The district provides appropriate technology devices for learning when specific devices are required. Teachers may also permit, but not require, students to use personal electronic devices in support of learning, at the discretion of the teacher or other school staff.

2. Cellular phones and other personal electronic devices shall remain silent and be kept out of sight during instructional time, unless specifically allowed by the teacher or other school staff. Students will not be allowed to leave class in response to any electronic devices.
3. Students shall not use any electronic device that in any way disrupts or detracts from the educational environment or for inappropriate, unethical, or illegal purposes, including but not limited to, transmission or viewing of inappropriate or pornographic material, violations of others' privacy rights, cheating, harassing or bullying behavior. Accessing inappropriate material, on a school bus, or at a school activity shall result in disciplinary action, even if such access is accidental. Parents are encouraged to monitor and/or restrict cellular internet access for students.
4. Cellular phones and other devices may be used appropriately and respectfully before and after each class or in approved common areas, such as near lockers or in the cafeteria—or outside on school grounds, throughout the day.

**B. Respect for privacy rights:**

1. Students shall not record, photograph or video other individuals on school property, on a school bus or at school sponsored activities without that individual's knowledge and written consent, except for activities considered to be in the public arena such as sporting events, public meetings, academic competitions and/or public performances. School social events, activities sponsored by student clubs, team building retreats and activities that take place during the school day are not considered to be in the public arena.
2. Students shall not email, text or post to the Internet, or social media, or other otherwise electronically transmit images of other individuals taken at school without that individual's expressed written consent.
3. Recording, photographing or making video of others is strictly prohibited in locker rooms, restrooms, dressing rooms and health offices, where individuals have every expectation of privacy.

**C. Assuring academic integrity:** Students shall not use cellular phones, iPads or other electronic devices in any way that may cause a teacher or staff member to question whether the student may be cheating on tests or academic work or violating copyright policy.

Students are advised that the use of any audible transmission through any cellular or electronic device during certain testing events (including but not limited to ACT, Advanced Placement and state MCA exams) will result in the student being removed from the room and immediate cancellation of the exams.

**D. Compliance with Other District Policies:** Use of cellular phones or other personal electronic devices must not violate any other District policies, including those regarding student privacy, copyright, cheating, plagiarism, civility, student code of conduct, electronic technologies

acceptable use, harassment, or bullying prohibition. If a violation occurs involving more than one District policy, consequences for each policy will apply.

#### **E. Responsibility for Personal Property:**

1. Students who choose to bring a personal device to school assume all responsibility and risks relating to the possession and use of the personal devices including internet access and data transmission.
2. Parents are advised that student devices connected to personal cellular networks are not subject to the District's Internet filters and responsibility for ensuring appropriate access to the Internet rests with the individual student and family.
3. Network access is provided via wireless access only. Personal devices may not be connected to the network by a network cable plugged into a data outlet.
4. District employees will not be responsible for safeguarding, repairing or trouble shooting any student's personal electronic devices.
5. Neither the District nor its employees will be responsible or liable for the theft, loss, data loss, damage, destruction, misuse, or vandalism of any student personal electronic device brought into the District or on school property or on school buses.
6. Student devices may not be used to establish a wireless ad-hoc or peer-to-peer network using his/her device while connected to ISD 282's network. This includes, but is not limited to, using a personal device as a cabled or wireless hotspot.
7. District-owned academic, instructional, or productivity software and apps shall not be installed on personal devices unless expressly permitted by district licenses.

#### **IV. Violations of this policy**

See School Board Policy 506, Student Discipline

#### **V. Dissemination of Policy**

This policy shall be included in the Students' Rights and Responsibilities Handbook, posted to the District website and otherwise distributed upon request.

#### **Cross References:**

Policy #506: Student Discipline

Policy #514: Bullying Prohibition Policy

Policy #524: Internet Acceptable Use and Safety Policy

Student Handbook