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St. Anthony – New Brighton  
Independent School District 282  
**Regular Meeting – June 20, 2017**  
St. Anthony Village High School Media Center  
3303 33<sup>rd</sup> Ave NE  
St. Anthony, MN 55418

**MINUTES**

**Members Present:** Barry Kinsey; Leah Slye; Andrea Scamehorn; Laura Oksnevad; and Cassandra Palmer (Mike Volna absent)

**Staff Present:** Superintendent Robert Laney; Director of Business Services Bill Menozzi; and St. Anthony Middle School Principal Renee Corneille

The Regular School Board Meeting was called to order at 7:00 p.m. by Board Chair, Barry Kinsey, in the St. Anthony Village High School Media Center.

**APPROVAL OF AGENDA**

A motion was made by Cassandra Palmer and seconded by Leah Slye to approve the Agenda for June 20, 2017 Regular School Board Meeting, as presented. The motion carries 5-0.

**APPROVAL OF MINUTES**

A motion was made by Laura Oksnevad and seconded by Andrea Scamehorn to approve the Minutes from the June 2, 2017 Regular School Board Meeting, as presented. The motion carries 5-0.

**CONSENT AGENDA**

A motion was made by Leah Slye and seconded by Cassandra Palmer to approve the June 20, 2017 Amended Consent Agenda, as presented. The motion carries 5-0.

**ACTION**

**1. Controller Contract**

District Administration recommended approval of the 2017 – 2020 Controller Contract.

A motion was made by Cassandra Palmer and seconded by Laura Oksnevad to approve the 2017 - 2020 Controller, as presented. The motion carries 5-0.

56 **2. Director of Special Education**

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58 District Administration recommended approval of the 2016 – 2018 Director of Special Education Contract.

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60 **A motion was made by Leah Slye and seconded by Andrea Scamehorn to approve the 2016 – 2018**  
61 **Director of Special Education Contract, as presented. The motion carries 5-0.**

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64 **3. Records Retention Schedule**

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66 WHEREAS, Minnesota Statutes Section 138.17, subdivision 7, authorizes school districts to approve and  
67 adopt a records retention schedule; and

68 WHEREAS, the Records Disposition Panel has approved a School District General Records  
69 Retention Schedule, a copy of which is attached hereto as Exhibit A.

70 NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District  
71 No. 282 as follows:

- 72 1. That the General Records Retention Schedule is hereby approved and adopted.  
73 2. That the Superintendent is authorized and directed to provide written notification to the  
74 Minnesota Historical Society, State Archives Department, of the School Board's adoption of the General  
75 Records Retention Schedule.

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78 **A motion was made by Andrea Scamehorn and seconded by Cassandra Palmer to approve the**  
79 **Resolution Relating to Adopting the General Records Retention Schedule, as presented.**  
80 **The motion carries 5-0.**

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83 **4. Retirement Resolution**

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85 WHEREAS, Cathy Kelcher ("Kelcher") is employed as a continuing contract teacher by  
86 Independent School District No. 282, St. Anthony-New Brighton, Minnesota ("the School District"); and

87 WHEREAS, Kelcher submitted a written letter of retirement from her employment as a teacher in  
88 the School District, effective June 30, 2017.

89 BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 282 as  
90 follows:

- 91 1. That Kelcher's retirement as a teacher in the School District be and hereby is accepted.  
92 2. That the Chair and the Clerk of the School Board be and hereby are authorized, on behalf  
93 of the School Board, to execute any and all documents necessary to effectuate Kelcher's retirement.  
94 3. That a Notice of Acceptance of Retirement, together with a copy of this Resolution, be  
95 forwarded to Kelcher by mail or served personally, at the discretion of the administration, and that an  
96 affidavit of same be placed in Kelcher's personnel file, together with a copy of the Notice and Resolution.

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99 **A motion was made by Leah Slye and seconded by Laura Oksnevad to approve the Resolution**  
100 **Relating to The Retirement of Cathy Kelcher, as presented. The motion carries 5-0.**

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103 **5. Long Term Facility Management Revenue**

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105 During the 2015 special session, the legislature established a long-term facilities maintenance revenue  
106 program for school districts. The new program replaces the health and safety revenue, deferred  
107 maintenance revenue and alternative facilities bonding and levy programs. To qualify for the new funding  
108 program, school districts must submit a 10 year expenditure summary and statement of assurances to the  
109 Minnesota Department of Education each year.

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**A motion was made by Andrea Scamehorn and seconded by Cassandra Palmer to approve the Long Term Facility Management Capital Expenditure Plan for fiscal years 2018-2028 and Statement of Assurances, as presented. The motion carries 5-0.**

**6. Long Term Facility Management Revenue for NE Metro 916**

During the 2015 special session, the legislature established a long-term facilities maintenance revenue program for school districts. Annually, NE Metro District 916 must have a LTFM ten-year capital plan adopted by its board and each member District's School Board.

**A motion was made by Laura Oksnevad and seconded by Leah Slye to approve the resolution for Northeast Metropolitan Intermediate School District No. 916's long term facility maintenance budget and authorizing the inclusion of a proportionate share of those projects in the District's application for long term facility maintenance revenue, as presented. The motion carries 5-0.**

**DISCUSSION**

**1. Update on ADSIS and A&I**

St. Anthony Middle School Principal Renee Corneille presented a review of the St. Anthony – New Brighton's system of teaching and learning; an overview of intervention programs and federal/state programs; and how each instructional program fits into the District's Strategic Objectives and the World's Best Workforce Plan.

**2. National School Boards Association Presentation**

School Board Member Laura Oksnevad shared her National School Boards Association Annual Conference presentation.

**Superintendent Report:**

Superintendent Robert Laney noted Wilshire Park will be adding a fifth section of 4<sup>th</sup> grade for the 2017 – 2018 school year.

**Board Member Reports:**

School Board members enjoyed attending the 5<sup>th</sup> Grade Promotion at Wilshire Park, the 8<sup>th</sup> Grade Promotion at St. Anthony Middle School, and the Commencement Ceremony at St. Anthony Village High School.

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**Adjourn**

The Regular Meeting of June 20, 2017 was adjourned at 9:06p.m.

Respectfully submitted,

ATTEST:

Kim Lannier

  
Andrea Scamehorn, Clerk